

# 15<sup>TH</sup> ANNUAL SAINT LUCIA-TAIWAN PARTNERSHIP TRADE SHOW APPLICATION FORM

**SHOW DATES:** *Wednesday, November 2nd to Friday, November 04, 2022*

**10am – 7pm DAILY**

*Golden Grove Ballroom, Harbour Club Hotel, Rodney Bay*

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**1. Business Information (please type or print):**

Repeat Exhibitor     New Exhibitor

Name of Company/Organisation: \_\_\_\_\_

Name for Booth Signage (if different from above) \_\_\_\_\_

Company/ Business Location: \_\_\_\_\_

Name (Contact person): \_\_\_\_\_ Position: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Tel: Office \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile \_\_\_\_\_

Website: \_\_\_\_\_ E-mail: \_\_\_\_\_

Current Market: \_\_\_\_\_ Potential Market: \_\_\_\_\_

Are you a client of the SEDU/Commerce and Industry/Export Saint Lucia? \_\_\_\_\_

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**2. Please select from the list below the SECTOR that best describes your business activity.**

- |   |   |                                     |
|---|---|-------------------------------------|
| <input type="checkbox"/> Chemicals              | <input type="checkbox"/> Furniture        | <input type="checkbox"/> Food       |
| <input type="checkbox"/> Creative Industry      | <input type="checkbox"/> Beverages        | <input type="checkbox"/> Plastics   |
| <input type="checkbox"/> Agro-processing        | <input type="checkbox"/> Services         | <input type="checkbox"/> Handicraft |
| <input type="checkbox"/> Paper products         | <input type="checkbox"/> Garment /Textile | <input type="checkbox"/> Printing   |
| <input type="checkbox"/> Other (please specify) |   |                                     |

**3. Brief explanation of products and services for the Trade Show**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**4. Please indicate whether you would require any of the following:**

- |   |                                      |  |                                  |
|---|--------------------------------------|--|----------------------------------|
| <input type="checkbox"/> Wall Space               | <input type="checkbox"/> Freezer     | <input type="checkbox"/> Additional tables | <input type="checkbox"/> Chiller |
| <input type="checkbox"/> Electricity 110v or 220v | <input type="checkbox"/> Other _____ |  |                                  |

## 5. RULES AND CONDITIONS

- Participants agree to cooperate with Ministry's personnel and shall display professional conduct and courtesy during the period of the Trade Show. The same courtesies shall be extended by Ministry's personnel.
- Successful applicants will be required to pay a non-refundable registration fee of **XCDS\$150.00** to confirm their participation.
- Two (2) tables (6ft) with table skirting, one (1) chair and signage shall be provided by the organizer.
- All property of the organizer, including table, table skirting, chair, signage and decorations shall be kept in good condition and left for collection at the end of the Trade Show.
- Booths must be staffed at **ALL** times.
- No Subletting of Booth space allowed.
- **ONLY** approved products and services **SHALL** be allowed at the Trade Show.
- Exhibitors and or their agents should at all times wear the company or business' uniform/attire during their participation at the Trade Show.
- Should an exhibitor withdraw within two (2) weeks prior to the Event, the Exhibitor shall pay **ALL** financial commitments that were made on its behalf.
- Booths are to be set-up on Tuesday, November 1st, 2022 from 4:00 p.m. to 8:30 p.m.
- Absolutely **NO** booths are to be taken down before 7:00 p.m. on Friday November 4<sup>th</sup>, 2022.
- The Ministry absolves itself from any liability associated with lost, stolen or damaged stock during the period of the Trade Show. All Exhibitors shall be responsible for the security of their stock and personal items.
- Participants shall complete a survey at the end of the Trade show, highlighting successes, challenges and recommendations for future events.

I hereby give unrestricted permission to Ministry of Commerce, Manufacturing, Business Development, Cooperatives and Consumer Affairs to make copyright use and publish photographs, of my work; for promotional efforts and materials used during the preparation, execution and aftermath of Saint Lucia-Taiwan Partnership Trade Show that will take place from **November 2<sup>nd</sup> – November 4<sup>th</sup>, 2022** at the Golden Grove Ballroom, Harbour Club Hotel, Rodney Bay without the expectation of reimbursement.

I hereby certify that the above information contained on this form is correct and undertake to be bound by the rules and conditions above.

**NAME: (Please type/print)**

**Signature:**

**Date:**

\_\_\_\_\_  
*Director /Manager*

\_\_\_\_\_  
**OFFICIAL USE ONLY**

Received by:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Receipt number: \_\_\_\_\_

Please return completed form to: Ministry of Commerce, Manufacturing, Business Development, Cooperatives & Consumer Affairs, 4<sup>th</sup> Floor, Heraldine Rock Bldg., Waterfront, Castries, Saint Lucia. Tel: 468-4238/468-4216; Fax: 453-7347; E-mail: [candi@govt.lc](mailto:candi@govt.lc)